

## MINUTES OF PRE-CONSULTATION MEETING

EOIs were invited from the consultancy firms for the assignment namely as “Engagement of a consulting firm for conducting tracer studies of graduates (ITIs and Short-Term Training) in Uttarakhand” vide procurement notice published in different newspapers on dated 21.07.2020. A pre-consultation meeting was held on dated 31.07.2020; 1500 Hrs. at SPIU, Govt Girls ITI campus, 26, EC Road, Near Survey Chowk Dehradun. Representatives of Consulting Firms (5 Nos) participated virtually in the pre-consultation meeting through the Zoom Software (Meeting ID: 857 4274 0720) and that of 2 firms in person in the meeting.

The following members were present in the meeting from the SPIU:

Sr.No	Name of the Officer	Designation	Organization
1.	Mr. Avnish Jain	Project Coordinator , UKWDP	SPIU, UKWDP,Dehradun
2.	Mr. Rohit Fartyal	Consultant- Institutional Development	UNDP (PMC)
3.	Mr. Prasoon Pandey	Consultant- Procurement & Contract Management	UNDP (PMC)

The following representatives participated in the Pre-consultation meeting:

Sr.No	Name of the Consultant	Organization	Remarks
1.	Mr Niskarsh Mehra	PricewaterhouseCoopers Private Limited	Attended Physically
2.	Mr Bipin Raturi	PricewaterhouseCoopers Private Limited	
3.	Mr Saurabh Joshi	Ernst & Young LLP	
4.	Mr. Sandeep jain	Ipsos Research Private Ltd.	Attended via Zoom
5.	Ms. Nalini Shankar	Palladium Consulting	
6.	Ms Manisha Bhattacharyajee	IPE Global Ltd	
7.	Mr. Ayon Mitra	Sutra Consulting Private Ltd	
8.	Mr Erchit Sood	KPMG Advisory Services Pvt. Ltd.	

The queries were also received from the prospective consultants through mail. The SPIU’s response to the queries received on mail and queries discussed in the meeting is mentioned as below:-

S. no	Reference of REOI/General Query	EOI ‘text’	Gist of the Query	SPIU Response
1.	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 3	Signed Work Order or Agreement and completion certificate should be provided	We request the client to kindly relax the submission of completion certificate as this cannot be provided for on-going projects.	Agreed. Revised Criteria is as follows Signed Work Order or Agreement or completion certificate should be provided
2.	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 4	4 c)Relevant reports/documents to be submitted	We request the client to drop the mentioned clause as it won’t be possible to attach reports along with the EOI as it is a hard copy submission. These reports might be	Relevant pages of the reports should be enclosed with the proposal. However, complete report(s) can be sent on email

			provided when specifically asked in the next stage.	
3	Page No 2 , Point no 11	All the key experts (as detailed in the Terms of Reference) proposed for this engagement by the firm shall be on the payrolls of the consultant or its sub-consultant and will not be sub-contracted to other Agencies / 3rd parties.	We would request client to revisit the same clause as current trends indicate team composition have a balance of both in-house staff and external consultants. For some Key experts positions, Agencies may be allowed to propose external freelance consultants after taking proper consent.	No change in this regard.
4	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 6	The firm shall have at-least 100 professionals on its payrolls working on consulting services for Govt./Private sector	Please confirm if here payroll would mean professionals working on contractual mode also with the organisation.	Agreed.  Professionals working on contractual mode also with the organisation  and will not be sub-contracted to other agencies / 3rd parties.
5	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 3	The firm should have undertaken at least 3 tracer studies/ impact evaluation or assessment design and implementation projects/ skill-gap analysis along with Central Govt. / State Govt./NSDC/multilateral agencies in the last 3 years.	Kindly clarify if PMC/TSA assignments under Skill development domain would fall under the definition of “assessment design and implementation projects” under point 3 of eligibility criteria.	No change in this regard.
6	Page no 2 , Point No 9	Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. The “Association” may take the form of a joint venture (with joint and several liability) or of a sub consultancy, and this should be stated clearly in the submission	Does this need to be mentioned in response to EoI or at RFP stage. Also please clarify whether the credentials of affiliates of bidding entity (not the consortium partner) will also be eligible as part of evaluation criteria.	<b>If a JV is being formed. Then the firm(s) have to submit a letter that they are forming a Joint Venture(JV) which is to be enclosed with the proposal and should meet the following criteria:-</b>  <b>Point No 1 &amp; 7 of the Evaluation Criteria</b> must be met by all the firms constituting a Joint Venture  <b>Point No 2 of the Evaluation Criteria (Turnover)</b> must be met by any one firm of the JV

				<p><b>Point No 3,4,5 &amp; 6 of the Evaluation Criteria</b> must be met either individually or cumulatively by the firm(s) constituting a Joint Venture</p> <p>Consulting firm should clearly specify the same in its proposal being submitted in response to EOI, so that evaluation can be done accordingly. IT IS REITERATED THAT THE FIRM SHOULD MANDATORILY MENTION IN THE PROPOSAL THAT A JV IS FORMED WITH NAMES OF FIRM(S) CLEARLY MENTIONED AND SHOULD ENCLOSE THE DOCUMENTS AS MENTIONED ABOVE. FAILING WHICH THE PROPOSAL SHALL BE REJECTED.</p>
7	Page No 2, Point No 11	All the key experts (as detailed in the Terms of Reference) proposed for this engagement by the firm shall be on the payrolls of the consultant or its sub-consultant and will not be sub-contracted to other agencies / 3rd parties	It is requested to allow individual sub-contractors also to position best suited resources for various positions. Any such resource would be under direct supervision of lead bidder.	No change in this regard.
8	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 3	The firm should have undertaken at-least 3 tracer studies/ /impact evaluation or assessment design and implementation projects/ skill-gap analysis along with Central Govt / State Govt./NSDC/multilatera l agencies in the last 3 years. (The consulting fees in each of the projects to be at-least INR 25 lakhs)	It is requested to include ongoing projects also along with at least one completed assignment. Also please confirm if there is any format to be followed while submitting the credentials.	Modified to: Out of 3, 1 ongoing project shall be considered.
9	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF	The mandatory documents to be submitted along with Eoi column reads 4 (c) Relevant	It is requested to clarify on 4 c) in evaluation criteria column	Please refer Sr. no 2

	CONSULTING FIRM, Point No 4	reports/documents to be submitted.		
10	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 5	The firm should have demonstrated experience in undertaking on-ground activities covering data collection, conducting surveys, field-level monitoring and/or placement verification. A minimum of 5 relevant projects in the last 3 years shall be provided. The fees for each of the assignment should be at-least INR 50 lakhs	It is requested to include ongoing projects also along with at least one completed assignment.	One ongoing project shall be considered out of 5 projects.
11	Page No 4, Objectives , Point No 4	Understand the overall performance of different training programs of the Govt. and to indicate whether the programs are implemented as per norms provided in the guidelines..... OJT/ apprenticeship opportunities.	It is requested to clarify on the population of the study as the captioned point mentions performance of different training programs of the Govt. whereas other points indicate the study will be limited to graduates of priority ITIs under UKWDP.	TOR has been revised (deleted in revised TOR)
12	Page No 7 , A) Resource requirement matrix, Point No 1 of table	Team Leader – Desired Qualification and experience: Minimum of 10 years’ total experience in research projects of which at-least 5 years to be related to education, skill development, technical & vocational skills training programs	It is suggested to please consider experience as: Minimum of 10 years’ total experience in research/consulting projects of which at-least 5 years to be related to education, skill development, technical & vocational skills training programs.	No change in this regard
13	Page No 8 VI – Payment Schedule (Proposed)	Milestones and Payment Percentage	It is requested to consider change in payment milestones as follows owing to initial set-up and survey cost: Milestone 1: 10% Milestone 2: 20% Milestone 3: 25% Milestone 4: 25% Milestone 5: 20%	The following has been revised: Milestone 1: 10% Milestone 2: 20% Milestone 3: 20% Milestone 4: 20% Milestone 5: 30%

14	General	Proposed Evaluation criteria for RFP	It is requested to please share proposed evaluation criteria for technical proposal of RFP for clarity and our reference.	Irrelevant at this stage
15	Page No 8 , <i>Support that will be facilitated by the Client, Bullet Point 1</i>	Data points w.r.t ITI and short-term trainings (course details, contact details, academic background, etc.)	Please clarify if the contact details would include the last available contact details of the graduates across the priority ITIs	Shall be discussed at RFP stage.
16	Page No 4 , II – Objectives, Point No 4	4) Understand the overall performance of different training programs of the Govt. and to indicate whether the programs are implemented as per norms provided in the guidelines as well as aligned to the national/global best practises	Under Objective 4, it is indicated that the performance of different training programs of the Govt. is to be evaluated. Does it mean that apart from the ITI and World Bank funded training programmes, the consultant is expected to evaluate the performance of other state and centrally funded training programmes being executed under UKWDP? Does the consultant also needs to take statistically significant sample for each of these studies as well?	Please refer Sr. No 11
17	Page no 6 IV – Scope and duration Table-2 , Point No 2	2) Tracer study framework – Design Phase • Baseline surveys to derive the AS-IS picture.	Will the details (including research design) of the baseline surveys be shared during the RFP stage?	Tracer study framework – Design Phase is a part of scope of the Consulting Firm
18	Page No 2, Point No 11	All the key experts (as detailed in the Terms of Reference) proposed for this engagement by the firm shall be on the payrolls of the consultant or its sub-consultant and will not be sub-contracted to other agencies / 3rd parties.	Bidders, have employees on payrolls, as well as project consultants, as key experts. Project consultants are those that are dedicated to specific projects and locations, and under contractual agreements. Could the bidder propose the project consultants as Key Experts?	Already addressed the issue at s. no. 4 above.

19	Page no 8 , B) Estimated Efforts	The key experts shall be expected to be deployed in Dehradun for the entire duration of the engagement. The surveyors may be deployed or shall move to different locations basis the visit plan developed by the consulting firm as part of this engagement	We understand that all members mentioned in the Table-3 – Job description and desired qualification/experience, are expected to be deployed for the duration of 6 months except surveyors who will be deployed for 2 months. Is that correct?	3 surveyors are proposed in the TOR. Each surveyor to be deployed for 2 months each.
20	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 4	4) b) Demonstrated experience of using statistical tools in at-least 3 projects in the last 3 years. Mandatory Documents to be submitted with the EoI. 4) b) Signed Work Order or Agreement or completion certificate should be provided. 4) c) Relevant reports/documents to be submitted.	If the consultant has used statistical tools in the projects, however, they are not explicitly mentioned in the submitted Work Order/ Completion Certificate/Report, how else could the consultant demonstrate this?	Relevant portion of the reports to be enclosed. Full reports can be submitted by email.
21	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 3	The firm should have undertaken at-least 3 tracer studies/ /impact evaluation or assessment design and implementation projects/ skill-gap analysis along with Central Govt. / State Govt./ NSDC/multilateral agencies in the last 3 years. (The consulting fees in each of the projects to be at-least INR 25 lakhs). Mandatory Documents to be submitted with the EoI: Signed Work Order or Agreement and completion certificate should be provided	Clarifications: Request you to kindly consider experience, technical project experience and credentials of the Organization and/or its parent company, subsidiaries/ sister concerns/ member firms. This will enable the department to leverage global experience and global best practices. Request you to consider ongoing projects as well apart from completed projects due to long project implementation duration of similar projects. <b>The relevant projects may be ongoing and if completed it may be time</b>	<ol style="list-style-type: none"> <li>1. Please refer S.no. 6 above.</li> <li>2. Please refer Sr. no 1.</li> </ol>

			<p>consuming to procure completion certificates from each client (as response times are longer due to the pandemic), given the short deadline for EOI submission.</p> <p>In addition, as per Sr. no 4 and Sr. no 5 of the evaluation criteria, under Mandatory Documents to be submitted with the Eoi it is mentioned that Signed Work Order or Agreement or completion certificate should be provided. So in order to be consistent, it is requested to consider Work Order or Agreement or completion certificate for this criteria as well.</p> <p><b>Request for relaxation:</b></p> <ol style="list-style-type: none"> <li>1. Request you to kindly consider global projects since Global experience will bring in industry best practices and benchmarks. We request you to kindly allow us to submit the capabilities and projects of parent entity and member firm.</li> <li>2. We request that under the Mandatory Documents to be submitted with the Eoi, the document requirement be amended as follows:  <u>Signed Work Order or Agreement or completion certificate should be provided.</u>  This change shall make the document requirement consistent with SN 4 &amp; 5 of Annexure 1.</li> </ol>	
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22	<p>Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 4</p>	<p>The firm should have expertise and experience in impact evaluation sample size calculations, econometrics, and/or use of statistical tools (e.g. STATA, SAS, SPSS) on similar projects. Firm should possess the following;</p> <p>a. Dedicated team of in-house experts (statistics/economics /) in this area.</p> <p>b. Demonstrated experience of using statistical tools in at-least 3 projects in the last 3 years. Mandatory Documents to be submitted with the EoI:</p> <p>4 a) Names, qualification and relevant experience of the in house team (at-least 5 employees)</p> <p>4 b) Signed Work Order or Agreement or completion certificate should be provided</p> <p>4 c) Relevant reports/documents to be submitted</p>	<p>1. With regards to the educational qualification of the team, Palladium being an impact consulting firm would like to submit for your consideration that several other types of qualified personnel may have expertise and experience in impact evaluation and may be relevant as project team apart from Statistics/ economics.</p> <p><b>Request for relaxation:</b> Request to allow Dedicated team of in-house experts (statistics/economics/ equivalent) in this area.</p> <p>2. With regards to the mandatory documents where Relevant project reports to be submitted, we would like to highlight that Project reports may be bound by confidentiality requirements as per NDAs with various clients, thus restricting our ability to share them in our tender response to UKWDP. We believe that submitting a signed work order or agreement or completion certificate may suffice for fulfilling this criterion.</p> <p><b>Request for relaxation:</b> The requirement “Relevant project reports to be submitted” may please be deleted.</p>	<p>No change in this regard. Also refer S.No 20 above.</p>
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23	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 5	The firm should have demonstrated experience in undertaking on-ground activities covering data collection, conducting surveys, field-level monitoring and/or placement verification. A minimum of 5 relevant projects in the last 3 years shall be provided. The fees for each of the assignment should be at-least INR 50 lakhs	Request you to kindly consider experience, technical project experience and credentials of the Organization and/or its parent company, subsidiaries/ sister concerns/ member firms. This will enable the department to leverage global experience and global best practices.	No change in this regard. Also refer S.No 10 above.
24	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 6	The firm shall have at-least 100 professionals on its payrolls working on consulting services for Govt./Private sector	Request you to kindly consider the professional strength of the Organization and/or its parent company, subsidiaries/ sister concerns/ member firms. We are a global firm present in over 90 countries and have been doing projects in India over past 30 years. Request you to kindly consider our global professional strength as this will enable the department to leverage team capabilities, skill sets and expertise of global teams.	No change in this regard.
25		It is mandatory for the consulting firm (lead firm in case of participation along with a sub consultant) to meet all the evaluation criterion points as listed above. If any one or more of the evaluation criteria is not met, then in that case the applicant consulting firm shall be declared ineligible	Request for relaxation: Request you to kindly relax this criterion as it is restrictive in nature and allow the sub-consultant experience to be accepted as part of the evaluation criteria	Experience of sub-consultant will not be considered.
26	Page No 2, point No 9	Consulting firm may associate with other	Request for clarification: Request you to please	Please refer Sr. no 6

		<p>firms in the form of a joint venture or a sub-consultancy to enhance their overall proposal. The "Association" may take the form of a joint venture (with joint and several liability) or of a sub consultancy, and this should be stated clearly in the submission.</p>	<p>clarify as we are assuming that in a JV, the technical, financial and team capabilities of both the consortium partners shall be accepted to meet all the evaluation criterion since both the partners shall together be executing the scope of work with joint and several liability</p>	
27	Page No 2, point No 11	<p>All the key experts (as detailed in the Terms of Reference) proposed for this engagement by the firm shall be on the payrolls of the participating firm and will not be sub-contracted to other agencies / 3rd parties.</p>	<p><b>Clarification:</b> It is our observation that this condition is restrictive to offering the appropriate project team and does not add value to positioning the project team here. It is our submission, that for an important assignment of this nature, the project team should be handpicked not by number of years of experience with the consulting firm but by the value they bring to meeting the project objectives. In this context, we are confident that we would offer the best team to the UKWDP to successfully implement the project.</p> <p><b>Request for relaxation:</b> We request you to kindly remove this clause and allow flexibility in providing a combination of team best suited to deliver the scope of work.</p>	<p>No change in this regard</p>
28		<p>Expressions of interest (EOI) must be delivered in a written form and should include firm's demonstrated capacity to provide the required expertise. Expressions of interest must be delivered to the address</p>	<p><b>Clarification:</b> Due to the ongoing pandemic, physical movements are restricted, and post/courier may be delayed/unreliable depending on circumstances closer to submission deadline.</p>	<p>Hard copy of the proposal to be submitted. EOI e-submission (via e-mail) is allowed. Submission deadline extended to 1<sup>st</sup> September'2020</p>

		below through post/speed post/courier/by-hand till 13th August, 2020;1700 hrs	<p><b>Request for relaxation:</b> We request that provision be made to submit the EOI either through a soft copy upload link that the UKWDP may please provide or via email.</p> <p><b>Request for extension of submission deadline by 2 weeks:</b> In addition, request you to kindly provide us an extension of 2 weeks i.e. till 27th Aug 2020 to allow us to submit a formidable proposal in response to the EOI.</p>	
29	Page No 8, <b>NOTE</b>	Serial No. 1 to 4 are key experts NOTE: Firms may propose additional experts as Non-Key experts who may be required to accomplish the assignment, however the CVs of only key experts as mentioned in the table above will be evaluated during the technical evaluation of proposals.	<p>As it is mentioned that the CVs of only key experts as mentioned in the table above will be evaluated during the technical evaluation of proposals, we assume that the CVs shall be submitted in the RFP stage and not in the EOI stage.</p> <p><b>Request for clarification –</b> Request you to kindly clarify if the CVs of the proposed key experts are to be submitted as part of EOI response.</p>	CV should be submitted at RFP stage.
30	Page No 2, Point no 9	The "Association" may take the form of a joint venture (with Joint and several liability) or of a sub-consultancy, and this should be stated clearly in the submission. If the lead firm is associating with other entity(s), they should clearly highlight the value being brought by each organization and how the collaboration enriches the overall proposal.	<p>It is requested to clarify if the details of the sub-consultant is required at the Eoi stage or can it be submitted at the RFP stage?</p> <p>Does the client expects the lead firm to share any details of the sub-consultant at this stage?</p>	It will be submitted at the RfP stage

31	Page no 8 , first line	Serial no 1 & 2 are Key experts and Sl. No. 3 & 4 are non-key experts	It is requested to clarify the difference between Key and non-key experts	Key-experts shall be evaluated while non-key experts shall not be evaluated at the RFP stage.
32	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 2	The firm should have an average annual turnover of at-least INR 10 crores in the last three financial years. Audited financial reports of 2016-17, 2017-18 and 2018-19.	We request the client to specify the type of reports required. We suggest the following documents that may be considered by the client. a. Profit and Loss statement. b. Balance Sheet. c. Turnover Certificate	CA certified audited financial reports clearly mentioning the annual turnover in 2016-17, 2017-18 and 2018-19 is to be provided. Also CA certified Turnover certificate is to be enclosed with the proposal.
33	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 4	4c) Relevant reports / documents to be submitted - demonstrating experience of using statistical tools	Can the firm submit a brief summary justifying the project specific ask? Or can the project specific reports/documents be shared on email. It is submitted that project related documents would otherwise make the proposal very bulky.	Agreed.
34	Page No 5, para 1	The consultant is also expected to develop dynamic dashboards / analytical reports explaining the data points related to long-term / short-term training ecosystem (supply side) and the industry-related insights (demand-side)	Could the client clarify the expectations from the dashboard? Does the client expect data analyses of the primary survey's findings from the ground or others?	Data dashboards templates to be developed.
35	Page No 6 IV – Scope and duration Point No 2	Baseline surveys to derive the AS-IS picture.	We request clarification on what is meant by baseline in the context of the tracer study? Also, is the AS-IS assessment to be undertaken for 1 year program students or 2 year program students or both?	Students entering the job market to be considered for both one year and two year program.
36	Page No 6 IV – Scope and duration Point No 4	Analytical framework - the qualitative and the quantitative analysis of the data points/dashboards	It is requested to clarify if the candidate from all 25 ITIs are to be taken for this study or which the numbers based on sampling be sufficient?	Sampling will be decided at inception phase.

37	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 4	Name, qualification and relevant experience of the in-house team (at- least 5 employees)	Please clarify if the CVs or pen-profiles are to be submitted for these 5 employees?	Pen-profiles to be submitted.
38	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 3	The firm should have undertaken at-least 3 tracer studies/ /impact evaluation or assessment design and implementation projects/ skill-gap analysis along with Central Govt / State Govt./NSDC/ multilateral agencies in the last 3 years. (The consulting fees in each of the projects to be at- least INR 25 lakhs)	We would request the department to kindly consider the assignments mentioned in the evaluation criterial in the last 5 years. The clause can be modified as follows:- The firm should have undertaken at-least 3 tracer studies/ /impact evaluation or assessment design /implementation projects/ skill-gap analysis along with Central Govt / State Govt./NSDC/ multilateral agencies in the last 5 years. (The consulting fees in each of the projects to be at-least INR 25 lakhs). We would request the department to kindly consider CA certificate for completion of projects as the client generally does not issue Completion Certificate	CA certificate is not acceptable for completion. Please refer Sr. No 1
39	Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 5	The firm should have demonstrated experience in undertaking on-ground activities covering data collection, conducting surveys, field-level monitoring and/or placement verification. A minimum of 5 relevant projects in the last 3 years shall be provided. The fees for each of the assignment should be at-least INR 50 lakhs	We would like to bring to the notice of the department that scope of work envisaged through the EOI is a part of larger Consultancy Programs is skill development/technical education/ vocation education which are generally long term engagements. We would request the department to kindly consider the assignments mentioned in the	The clause has been modified. PI refer s.no. 10 above.

			<p>evaluation criterion in the last 5 years. The clause can be modified as:-</p> <p>The firm should have demonstrated experience in undertaking on-ground activities covering data collection, conducting surveys, field-level monitoring and/or placement verification. A minimum of 5 relevant projects in the last 5 years shall be provided. The fees for each of the assignment should be at-least INR 50 lakhs.</p>	
40	<p>Page No 3 (Annexure – 1) EVALUATION CRITERIA FOR SELECTION OF CONSULTING FIRM, Point No 7</p>	<p>The firm should not have unsatisfactory track record resulting in adverse action taken by Central/ State Govts.</p>	<p>We would request the department to add the following verbiage.</p> <p>The firm should not have unsatisfactory track record resulting in adverse action taken by Central/ State Govts as on date of submission of this EOI.</p>	<p>Agreed.</p>
41	<p>Page no 7 A) Resource requirement matrix Sr. No 1</p>	<p>Team Leader (Program Management) 1 Nos. Duration of engagement – 6 months Desired Qualification and Experience</p> <ul style="list-style-type: none"> <li>• Post-graduate degree in Economics, Statistics, Business, Engineering, or related field</li> <li>• Minimum of 10 years' total experience in research projects of which at-least 5 years to be related to education, skill development, technical &amp; vocational skills training programs</li> <li>• Demonstrated experience in conceptualizing and</li> </ul>	<p>We would request the department to kindly consider revision of total experience of team leader from 10 years to 8 years.</p> <p>We would also request the department to kindly consider the work experience of resource in Uttarakhand as the assignment involves large understanding of the Vocational Education/Skill Development initiatives in Uttarakhand.</p> <p>The Desired qualification and experience can be modified as:-</p> <ul style="list-style-type: none"> <li>• Post-graduate degree in Economics, Statistics, Business, Engineering, or related field</li> <li>• Minimum of 8 years' total experience in</li> </ul>	<p>No change in this regard.</p>

		<p>implementing impact evaluation / tracer studies.</p> <ul style="list-style-type: none"> <li>• Experience of similar work in technical &amp; vocational education sector shall be given preference</li> <li>• Excellent communication and report writing skills in English</li> </ul>	<p>research projects of which at-least 5 years to be related to education, skill development, technical &amp; vocational skills training programs</p> <ul style="list-style-type: none"> <li>• Demonstrated experience in conceptualizing and implementing impact evaluation / tracer studies.</li> <li>• Experience of similar work in technical &amp; vocational education sector shall be given preference excellent communication and report writing skills in English Experience of Working in the skill development sector in Uttarakhand will be preferred.</li> </ul>	
42	<p>Page no 7 A) Resource requirement matrix Sr. No 3</p>	<p>Carry out data collection Desired Qualification and Experience Master's degree with at -least 2 years of experience or Bachelors' Degree with at least 4 years of experience. The person should have extensive experience of conducting surveys and data collection.</p>	<p>We would request the department to kindly consider the resources as Non -Key Experts and not include in the marking criteria in the RFP stage as for all other resources the engagement is for the entire duration of the assignment while for the Surveyors the duration is only 2 months.</p>	<p>Non-key experts not considered in technical evaluation of RFP proposals.PI also refer s.no.19 above.</p>
<p>NOTE: IT IS REITERATED THAT FOR EVALUATION CRITERIA MENTIONED AT S.NO. 3,4, AND 5 HAVE BEEN REVISED TO: <b>ONE (1) ONGOING PROJECT SHALL BE CONSIDERED.</b> FURTHER, SIGNED WORK ORDER OR SIGNED AGREEMENT OR COMPLETEION CERTIFICATE SHALL BE THE DOCUMENTS WHICH NEEDS TO BE ENCLOSED WITH THE PROPOSAL. REST OF THE CONDITIONS REMANINS THE SAME.</p>				