

MINUTES OF PRE-CONSULTATION MEETING

REoI for the “**Development and Commissioning of Web Based Data Repository/ MIS for UKWDP Project**” was floated on 27th August, 2022 in two daily newspaper and published on website *uksdm.org*. Pursuant to EoI clause 10, A pre-consultation meeting was held physically & virtually on dated 03.09.2022; 1100 Hrs with Google Meet Link: <https://meet.google.com/ujb-zyde-xfb> at SPIU, Govt. Girls ITI campus, 26, EC Road, Near Survey Chowk Dehradun in which four representatives of firm (4 Nos) participated.

The following members were present in the meeting from the Employer/Purchaser:

S. No	Name of the Officer	Designation	Organization
1.	Mr. Nitin Sharma	Principal, GITI Rajpur Road, Dehradun	SPIU
1.	Mr. Prasoon Pandey	Consultant (Procurement & Contract Management)	UNDP
2.	Mr. S. Anand	Consultant (Monitoring & Evaluation)	UNDP
3.	Mr. Rakesh Kumar	Sr. Consultant (IT & MIS)	UNDP

The following representatives participated in the Pre-consultation meeting:

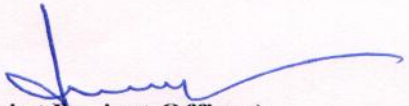
S. No	Name of the Consultant	Organization	Remarks
1.	Mr. Manish Dora	Weblines Infosoft Pvt. Ltd., Dehradun	Physical participation
2.	Mr. Bikas Srivastava	Panamax Infotech Ltd., Ahmedabad	Virtual participation
3.	Mr. Balajee Gopalan	Oasys Cybernetics, Chennai	Virtual participation
4.	Mr. Pradeep Pathak	UT Media Ventures, Dehradun	Physical participation

The SPIU's response to the queries received on mail and queries discussed in the meeting is mentioned as below: -

S.No.	Query	Change/ Clarification Requested	SPIU's Response
1	Separate Control Panel for each component to input the data online on daily/ weekly/ monthly basis and creation of Dash Board for various Management Levels to view the Project Status Online.	What would be the source of the input data?	The data source will be Government ITIs, SPIU office.
2	Provision for Uploading various types of Reports/Documents like PDF, XLS, XLSX, JPEG, DOC, DOCX etc.	What is the size of data upload required?	The data upload size will be 5 MB which can be increased or decreased as per requirement.

3	<p>Training: The successful firm will provide Training on UKWDP Website two times free of cost immediately after Final Go Live via online/ offline mode to all DSDE Staff and ITI Principals and their instructors as per following:</p> <p>S.N. Training Type Duration of Training Mode</p> <ol style="list-style-type: none"> 1. Administrator Training 1 Hour Online/Offline 2. UKWDP Staff Training 1 Hour Online/Offline 3. ITI Principals Training 1 Hour Online/Offline <p>In case of online training, the link shall be provided by successful firm to DSDE before commencement of training. The Attendance of all attended participants will be submitted by successful firm to DSDE immediately after the training.</p>	<p>a) How many staffs need to be trained?</p> <p>B) Will training be ongoing process ?</p>	<p>a) Minimum 50 participants.</p> <p>b) Additional Training will be provided during contract period to new joined and transferred employees with in SPIU and GITIs.</p>
4	General	No of Concurrent Users	The system should be capable to handle a load of 5000 concurrent users at a time. However, in future this limit can be increased as per DSDE requirement.
5	General	Max Transaction per Day	The System should have capacity to handle minimum 10,000 transactions per day however this can be modified as per DSDE requirement.
6	General	Max Size of Write /Transaction year	As per Government ITI and DSDE requirements
7	General	Any Document Upload Permitted	As per Government ITI and DSDE requirements
8	General	Max Size of File in MB	25 MB
9	General	Max Files per User	100 Files
10	General	Database Backup Policy	State IT Data Centre Policy

11	General	Database Retention Policy	State IT Data Centre Policy
12	General	DC - DR Policy	State IT Data Centre Policy
13	General	RPO -- Recovery Point of Object	State IT Data Centre Policy
14	General	RTO -- Recovery Time of Object	State IT Data Centre Policy
15	General	Data Archival Policy	State IT Data Centre Policy
16	General	We are a proprietorship firm which usually doest have and company registration speratly. The proprietor could use his own PAN and GST certificate in the place of it. Please give this consideration for point number 2 in annexure 1.	The quantum of assignment is small in terms of scope of work and quality. The clause 2 of Annexure-1 is relaxed for maximum participation. Accepted.
17	General	Balance sheet and experience could be asked for 3 to 5 years including current financial year having same average turnover. Point no. 3 and 4 Annexure 1. It usually happen on similar kind of RFP.	There is no change. As per REoI.
18	General	Experience of Database developer can be considered having 3+ years. Please consider that. Point no. 6. Firm staffing.	There is no change. As per REoI.


 (Joint Project Officer)
 UKWDP